

**UNIVERSITY OF BELGRADE
FACULTY OF PHARMACY**

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**ENTRANCE PREREQUISITES FOR ENROLLING THE FIRST YEAR OF
INTEGRATED ACADEMIC STUDIES AT THE UNIVERSITY OF BELGRADE -
FACULTY OF PHARMACY IN BELGRADE FOR 2023/2024
- SECOND ENROLLING DEADLINE-**

University of Belgrade – Faculty of Pharmacy enrolls in the first year of academic integrated studies (second enrolling deadline) for:

- 5 students for the study programme *Pharmacy in English* (all self-financed).

The enrolling of candidates will be carried out based on the schedule of final ranking list. The ranking list is established on the general achievement obtained in secondary school (high school) as well as the results from the entrance examination (maximum point 100). General achievement in secondary school (high school) includes the score of average grades from all subjects in I, II, III and IV year multiplied with 2. Accordingly, the candidate may obtain minimum 16 points and maximum 40 points. The entrance examination is written (180 minutes) including tests in Chemistry and Mathematics or Chemistry and Biology. At the entrance examination, the candidate may acquire maximum 60 points (30 points in Chemistry and 30 points in Mathematics or in Biology).

The candidates - citizens of the Republic of Serbia and foreign citizens - applying for the first year of academic integrated studies - *Pharmacy in English* - **pass the entrance examination in the English language.**

The school fees for the study programme *Pharmacy in English* amounts 3.500,00 € in national currency equivalent RSD (paying in 8 instalments is admitted). It is accountable for both Serbian and foreign citizens.

Applying of Candidates

Applying of candidates in the second deadline of the competition will be carried out:

- **31 April to 1 September 2023** between **11-14h** at the Department of Lecturing and Students' Affairs (counter hall) - Faculty of Pharmacy (450 Vojvode Stepe Street, Belgrade).

Documents required for the Competition

Serbian citizens submit the documents as follows:

1. Registration form (provided at the Faculty)

2. Photocopy of the original birth certificate (not required to be certified) and the original document which they have to present on insight
3. Photocopy of the original certificates (not required to be certified) from the High School (four years duration) and the original documents which they have to present on insight
4. Photocopy (not required to be certified) of passed bachelor examination (diploma) and the original document which they have to present on insight
5. Certificate on the payment of 6.000,00 RSD on the account 840-1127666-05, code 189 (on behalf of the expences of organising and carrying out the competition)
6. A statement authorizing the Faculty and the University that the personal data provided by the candidate can be entered into an electronic database, and that these data can be used for the purpose of generating the necessary statistics, submitting the requested data to the Ministry of Education, Science and Technological Development without personal data, and will not be available to unauthorized persons.

Submitted photocopies of documents will not be returned to the owner (candidate).

At submitting documents, candidate will receive the endorsed certificate of applying to the competition. **This is the only evidence that candidate applied for the competition. Candidate will not be able to pass to the entrance examination without it.**

Documents required for the Competition for foreign citizens

Foreign citizens submit the documents as follows:

1. Registration form (provided at the Faculty)
2. Photocopy of the original documents from the High School and diploma translated by court interpreter into Serbian language and validated at the Ministry of Education, Science and Technological Development, Qualification Agency, 51 Majke Jevrosime Street, Belgrade, and the original documents which they have to present on insight
3. Photocopy of the original birth certificate translated by court interpreter and the original document which they have to present on insight
4. Certificate on the payment of 8.000,00 RSD (on behalf of the expences of organising and carrying out the competition)
5. A statement authorizing the Faculty and the University that the personal data provided by the candidate can be entered into an electronic database, and that these data can be used for the purpose of generating the necessary statistics, submitting the requested data to the Ministry of Education, Science and Technological Development without personal data, and will not be available to unauthorized persons.

Submitted document will not be returned to the owner (candidate).

At submitting documents, candidate will receive the endorsed certificate of applying to the competition. **This is the only evidence that candidate applied for the competition. Candidate will not be able to pass to the entrance examination without it.**

Entrance examination and examination results

Registered candidates pass the entrance examination in Chemistry and Mathematics or Chemistry and Biology on 4 September 2023 between 10-13h. Candidates are obliged to be at the Faculty of Pharmacy at least until 09:30 (450 Vojvode Stepe Street - Belgrade).

The results of the entrance examination will be shown on the notice board and internet page of the Faculty on 4 September at 15:00.

Ranking lists of candidates

The preliminary list of candidates will be shown on the notice board and internet page of the Faculty on 4 September at 17:00.

All complaints on the points acquired (from the preliminary lists) will be submitted to the Commission for Enrolling Studies on 5 September 2023 between 10-11h.

Complaints will be submitted to the Archive of the Faculty on the specific form (provided at the Faculty of Pharmacy). The decisions of the Commission for Enrolling Students on the complaints submitted will be reported on 5 September, 2023 at 11:30.

If the candidate involved in the competition is not pleased with the decision, he/she may submit another complaint to the Dean of the Faculty on 5 September 2023 between 12-13h. This specific complaint referred to the Dean will be submitted on the specific form (provided at the Faculty). The decisions on the complaints referred to the Dean will be reported to the candidates on 5 September 2023 at 13.30h.

The final ranking list of candidates will be shown on 5 September 2023 at 15:30h.

Enrolling of Candidates

Enrolling of candidates from the final ranking list of integrated academic studies *Pharmacy in English* will be carried out on 6 September 2023 between 11-14h.

Candidates who fulfilled the right to be enrolled and didn't enrolled on time will definitively lose the right of enrolling.

Documents required for enrolling studies

Candidates who fulfill the right to be enrolled will submit the following **original** documents:

- original birth certificate
- original certificate and diploma of completed High School
- diploma on passed examination i.e. baccalaureate examination (only for the citizens of the Republic of Serbia)
- original documents on completed education and their certified translation as well as the decision on their validation at the Ministry of Education, Science and Technological Development of the Republic of Serbia (for foreign candidates)
- certificate on the payment of 2.200,00 RSD, on behalf of the expenses of enrolling procedure on the account 840-1127666-05, code 189
- two identical photos 3,5x4,5 cm

- certificate on the payment of school fees (the first instalment): 875,00 € in national currency equivalent RSD on the account of the Faculty 840-1127666-05, code 189
- studying contract (provided at the Faculty)
- certificate of residence (provided at the Ministry of Interior Affairs in Belgrade, Department for Foreigners, 35 Savska Street, Belgrade)
- certificate of health insurance, for foreign candidates only (provided at the Department for Foreign Insurance, 30 Nemanjina Street, Belgrade).

Important note. Every candidate who fulfill the right to enroll the studies will receive an index and IIB forms (not required to buy).